

**MINUTES OF REGULAR MEETING**  
**May 12, 2015**  
**VILLAGE OF TERRACE PARK COUNCIL**  
**HAMILTON COUNTY, OHIO**

Council met on Tuesday, May 12, 2015 at 7:30 p.m. in the Terrace Park Community Building. Mayor Gohman led Council in the Pledge of Allegiance. Members of Council present were Mr. Lee Cole, Ms. Judith Lehman, Mr. Jeff LeMay, Mr. Tom Tepe and Mrs. Holly Purcell. In addition, Mayor Jay Gohman, Clerk of Council Melanie Stutenroth, Solicitor Bob Malloy, EMS Chief John Maggard, and Police Chief Jerry Hayhow were in attendance. Council member Rick Tripp and Fire Chief Luke Frey were absent.

Mr. Tepe moved to approve Council Minutes from the April 14, 2015 Council meeting. Ms. Lehman seconded. All voted aye. Minutes approved.

**RESIDENTS TO ADDRESS COUNCIL:** Sean Holcomb of 212 Miami addressed Council to seek permission to build a GAGA pit by the log cabin in Terrace Park, as part of his Eagle Scout project. Chief Hayhow informed Council that he has checked the Zoning code and the location is acceptable for the pit. In addition, he spoke with the Village's insurance company and as long as the gaga pit is maintained, it will not be a liability for the Village. According to the Zoning Code, Chief Hayhow stated that the pit would be considered a fence. Tom Tepe asked why this game is not being built on school property. Sean responded that Principal Linda Lee does not want children using the equipment at night; however, she will allow students to use the Gaga pit during school hours with proper supervision when crossing Elm Avenue. Chief Hayhow stated that he does not have concerns with children crossing the road to use the pit and reported that the pit will be lit at night by the lights surrounding the basketball courts. Holly Purcell asked how this project will be funded. Sean responded that a member of the Village is funding the entire project. Bob Malloy, Solicitor, added that the Village is not liable if the project is held open for public use and there is no fee charged to play the game. Holly Purcell asked who will supervise construction. Sean responded that the Boy Scout's Scoutmaster Dennis Kokuruda will oversee the project. Judith Lehman, chair of Building and Grounds, decided to take the decision to her committee and present a decision at the June meeting. Council thanked Sean for his proposal. End of report.

**MAYOR'S REPORT:** Mayor Gohman reported that Chief Fiscal Officer Mark Holcomb resigned on April 22 and he thanked Mark for his service to the Village. He informed residents that the next New Resident Open House will be held in September and will offer new residents an opportunity to complete new voter registration prior to the November election. As a reminder, Mayor Gohman stated that TPPD performs confidential vacation checks on residential properties while residents are traveling. He suggested that this is a good tool to use if teenagers or college students will remain at home, unsupervised. In conclusion, he reminded residents to contact the Building Official before starting work on their home or property. End of report.

**CHIEF FISCAL OFFICER:** No report.

**SOLICITOR:** Solicitor Bob Malloy reported that the Martin Marietta case is in the final stages in the Court of Appeals and he has not yet received notice of oral arguments. He expects a notice by the first of June and following oral arguments, a decision will be rendered. End of report.

**EMS CHIEF:** Chief John Maggard reported that there have been 6 emergency dispatches for EMS and a total of 56 emergency runs to date for EMS and TPFD. Regular training in April and May have included a Run Review session with medical director, Dr. Philip Oblinger and use of Naloxone. Training also included a joint operational drill with TP Fire involving UC Air Care. EMS has also hosted multiple visits from scouting organizations involving basic first aid and fire safety. The department is actively recruiting for the Fall 2015 class and Chief Maggard asked residents to volunteer. End of report.

**FIRE CHIEF:** Chief Frey was absent. No report.

**POLICE CHIEF:** Police reports were submitted to Council prior to the meeting. Chief Hayhow reported that TPPD, in cooperation with the Warrior Coalition, now has a pharmaceutical drop off box located at the Village office. Residents may bring unused or unwanted medications to the Village Office for proper disposal. Medications must be dropped off during office hours or by special appointment. Needles and liquids will not be accepted and all medication must be given to an office employee or officer. Chief Hayhow asked residents to not leave medications unattended. End of report.

**STREETS AND MAINTENANCE:** Chief Hayhow reported that he is meeting with the street contractor to measure and determine which streets will be resealed during the summer. Chief Hayhow will present a resolution at the June meeting for this work. In addition, Chief Hayhow is currently receiving bids from contractors for repair work on curbs, gutters and catch basins on Fieldstone and Windingbrook. Repairs will be completed in phases with the first phase to include the repair of curbs in front of driveways. A resolution will be presented at the June meeting for this street work. In conclusion, Chief Hayhow reported that the hired bridge contractor will begin repairs and maintenance by the end of May. In conclusion, Chief Hayhow reported that the damaged light pole on Wooster Pike will be replaced at no cost to the Village. End of report.

**BUILDING OFFICIAL:** The Building Official's report was included in Council packets.

**MEMBERS OF COUNCIL OUTSIDE THEIR COMMITTEE:** Holly Purcell thanked Sean Holcomb for his proposed Eagle Scout project and for using his time to build this game for the children of Terrace Park. End of report.

**PLANNING & ZONING:** Mr. Tepe reported that a Planning and Zoning Committee meeting was held on Thursday, April 16 at 7:00 in the Community Building. This meeting was held to discuss the TP Zoning Code based on the discussion from the January 29 Special Council meeting. Mr. Tepe reported that a few items were discussed including the current zoning of the Village Green as Business. Many years ago, a cigar store was located on the property. The

committee determined that because the village owns the property, then the cost of re-zoning this property does not need to occur at this time. In addition the signage at the former Yankee Dollar property was discussed, as well as, review of the dry well section of the code. Discussions will continue about these topics in future Zoning Committee meetings. Mayor Gohman also added that the committee is reviewing the ban of cannabis sales in Terrace Park. End of report.

**BUILDING AND GROUNDS:** No report.

**FINANCE:** Jeff Lemay introduced **RESOLUTION 5-1, 2015. A RESOLUTION TO EMPOWER THE ASSISTANT FISCAL OFFICER TO REVISE THE 2015 APPROPRIATIONS BUDGET.**

He explained that the UAN system requires the appropriation of money and this resolution reflects appropriation changes in spending patterns. Included in this resolution are monies for curb repairs and additional road repairs. Mr. Lemay then advanced this resolution to the third reading. Mr. Cole seconded. Council members Cole, Lehman, LeMay, Purcell, and Tepe voted aye. Mr. Lemay then moved to adopt the resolution. Mr. Tepe seconded. Council members Cole, Lehman, LeMay, Purcell, and Tepe voted aye. Mr. Lemay moved to adopt the resolution as an emergency. Mrs. Purcell seconded. Council members Cole, Lehman, LeMay, Purcell, and Tepe voted aye. Resolution passed.

Mr. Lemay then introduced **RESOLUTION 5-2, 2015. A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION.** This is the second formal step required to get this levy on the ballot for the November election. Mr. Lemay reminded residents that this is a renewal and will not raise taxes. He then advanced this resolution to the third reading. Mrs. Purcell seconded. Council members Cole, Lehman, LeMay, Purcell, and Tepe voted aye. Mr. Lemay then moved to adopt the resolution. Ms. Lehman seconded. Council members Cole, Lehman, LeMay, Purcell, and Tepe voted aye. Mr. Lemay moved to adopt the resolution as an emergency. Mr. Tepe seconded. Council members Cole, Lehman, LeMay, Purcell, and Tepe voted aye. Resolution passed.

In conclusion, Mr. Lemay reported that the budget will need to be approved at the June meeting and will require five members of Council present for a vote. If the meeting does not have a quorum, an additional meeting will be needed. He asked that members make every effort to attend. End of report.

**RULES & LAWS:** Rick Tripp was absent. No report.

**PUBLIC WORKS:** Mr. Cole reported that he supports Chief Hayhow's proposed curb program. No additional report.

**PUBLIC SAFETY:** No report.

**CONTINUED BUSINESS:** None.

**NEW BUSINESS:** Holly Purcell thanked Chief Hayhow for placing a trash can at the bridge by Park Avenue.

Mr. Tepe moved to adjourn the regular meeting. Mrs. Purcell seconded. All voted aye. Regular meeting adjourned.

**Respectfully submitted:**

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**Melanie N. Stutenroth**  
**Clerk of Council**

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**Jay Gohman**  
**Mayor**